

STAFF MEMBER: _____

Date: _____

YEARBOOK STAFF CONTRACT

AGREEING ON EXPECTATIONS

STAFF MEMBER/PARENT/ADVISER AGREEMENT:

To create the best working relationship, it is important that we all agree on expectations. Please consider the following expectations, initial that you have reviewed them. Sign and return.

PARENT:

- _____ I grant my permission for my student to be part of the Mabry yearbook class.
- _____ I understand that these 9 weeks will not be a regular art class.
- _____ I understand that my student will be responsible for assisting the team in meeting strict deadlines.
- _____ I understand that my student may need to devote time outside of class to the completion of assigned tasks outlined in a job description.
- _____ I understand that my child will be working with specialized equipment and supplies.
- _____ I understand that my student has an important role to play in creating and marketing the Mabry Yearbook.
- _____ I have reviewed the syllabus

(PARENT'S SIGNATURE) _____

STAFF MEMBER:

- _____ I understand that I play a key role in creating the Mabry yearbook. I will work as part of the team to help produce the best quality book possible.
- _____ I understand that I may be asked to leave class and go around the school on staff-related assignments and pledge to behave responsibly, reflecting the best of myself, the staff and the school.
- _____ I have been made fully aware that if I do not finish in class I may be asked to devote time outside of class to complete assigned tasks outlined in my job description for deadline time.
- _____ I understand the importance of yearbook's equipment and supplies and pledge to treat them with respect.
- _____ I understand the importance of being respectful, including everyone, and meeting deadlines.
- _____ I will NOT share details of the yearbook with my friends who are not in my yearbook class. This means I will NOT share my log in information or access the yearbook for others to see.

(STAFFER'S SIGNATURE) _____

